

**U.S. Department of Labor
Employment and Training Administration**

ADVISORY COMMITTEE ON APPRENTICESHIP CHARTER

The Committee's official designation:

Advisory Committee on Apprenticeship

Committee's objectives and the scope of its activity:

This Charter renews the Advisory Committee on Apprenticeship (ACA) in accordance with the provisions of the Federal Advisory Committee Act (FACA), (5 U.S.C., App.), and its implementing regulations (41 CFR 101-6 and 102-3).

To provide advice and recommendations to the Secretary of Labor in four key areas:

- (1) in the development and implementation of policies, legislation and regulations affecting the National Apprenticeship System;
- (2) on the preparation of the American Workforce for sustained employment through employment and training programs for new and incumbent workers, as well as quality economic and labor market information;
- (3) on measures that will foster quality work places that are safe, healthy, and fair;
- (4) on strategies to meet the competitive labor demands of a global economy, as well as the development of workforce and regulatory systems that assist workers and employers in meeting the challenges of global competition;

The scope of the Committee's activity will include but is not limited to providing advice and recommendations to the Secretary of Labor on how best to achieve the strategic goals set forth in the Department of Labor's strategic plan required under the Government Performance and Results Act of 1993, as well as how best to develop systems to measure the achievement of the Department's strategic goals.

Membership:

To the extent practicable, members shall be appointed according to the terms of this section. However, all Committee members shall serve at the pleasure of the Secretary and members may be appointed, reappointed, and/or replaced, and their terms may be extended, changed, or terminated as the Secretary sees fit.

Representation: The Committee shall be composed of approximately thirty individuals appointed by the Secretary. The membership of the Committee shall include equal representation of employers, labor organizations, and members of the public. The National Association of State and Territorial Apprenticeship Directors (NASTAD) and the National Association of Government Labor Officials (NAGLO) will both be represented by their current President on the public group of the Committee. Since the terms for the NASTAD and the NAGLO presidencies may not coincide with the ACA's two-year term, as the presidency of those organizations change, so will the representatives to the Committee from these respective organizations. The Secretary shall appoint one of the public members as Chairperson to the Committee. A representative of the U.S. Department of Education and the Department of Commerce will be invited to serve as non-voting members of the Committee ex-officio. The Assistant Secretary of Labor for the Employment and Training Administration shall be a member ex-officio. The Administrator of the Office of Apprenticeship shall be the designated Federal official to the Committee.

Terms of members - Subject to the Secretary's discretion noted above, terms of members shall be 1 or 2-years, as designated by the Secretary, and appointments to vacancies occurring during the terms of such appointments shall be for the un-expired portions of the terms. When the Charter is renewed prior to its expiration date, the terms will continue for the period specified in the invitation unless either the term or the Charter is terminated by the Secretary. When the Charter is not renewed prior to its expiration date, the terms offered under that Charter shall expire upon termination of the Charter.

Panel of Experts:

To assist the Committee in carrying out the responsibilities, the Secretary shall establish a non-voting Panel of Experts (Panel) consisting of representatives of the Department of Transportation, the Department of Housing and Urban Development, the Employment Standards Administration, the Women's Bureau, the Employment and Training Administration, the Veterans' Employment and Training Service, the Department of Agriculture, and such other Departments or agencies as the Secretary may designate. The panel shall assist the Committee in achieving its mission of improving the coordination and integration of related programs and activities of Federal government agencies with overlapping missions. As requested by the Committee or by the chair acting under the Committee's authority, Panel members shall attend designated meetings of the Committee, subcommittees, or panels, provide requested assistance, and participate, as requested, in the deliberation of these bodies.

The period of time necessary for the Committee to carry out its purpose:

Indefinite

The agency or official to whom the Committee reports:

The Secretary, U.S. Department of Labor

The agency responsible for providing the necessary support for the Committee:

U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship

A description of the duties for which the Committee is responsible:

The Committee shall advise the Secretary of Labor on the following:

- The establishment of programs and practices for developing and promoting expanded apprenticeship and other training programs in all sectors of the economy and workforce to help individuals achieve success in today's job market, and to help achieve the goal of a prepared workforce;
- How best to formulate and promote labor standards that safeguard the welfare of apprentices and how effectively to include such standards in contracts of apprenticeship to achieve the goal of a prepared workforce;
- How best to use the National Registered Apprenticeship System and other training programs, to safeguard the economic security of apprenticeship and to provide workplaces that are safe, healthy, and fair to help achieve the goal of a prepared workforce;
- How best to identify and select research and demonstration projects to test new approaches to apprenticeship and skill training to help achieve the goal of a prepared and quality workforce;
- How best to coordinate the efforts of the Office of Apprenticeship, the State Apprenticeship Agencies/Councils, and other workforce development stakeholders to help achieve the goal of a prepared workforce by increasing participation in apprenticeship programs;
- How best to expand participation of all segments of the potential American workforce by eliminating/reducing barriers posed by discriminatory, promotional, or selection processes for apprenticeship and skilled occupations in order to help achieve the goal of a prepared workforce;
- How proposed and enacted legislation on apprenticeship will affect the training of apprentices and the goal of a prepared workforce;

- How to help achieve a prepared workforce by encouraging cooperative linkages and partnerships at State and local levels among vocational and technical education efforts, and other apprenticeship and training activities;
- How apprenticeship and training programs can most effectively meet future skilled worker needs, such as those of the information technology industry; and
- Any other apprenticeship and training matters which the Secretary asks the Committee to consider, including ways of accomplishing the Department's strategic plans for improving worker opportunities, fostering quality workplaces and promoting the economic security of workers and their families.

The estimated annual operating costs in dollars and staff years for such committee:

\$250,000; FTE 2.50 staff years

Estimated number and frequency of meetings:

Four meetings per year

The Committee's termination date:

Two years from the date this Charter is signed

This Charter's amended filing date:

This Charter is filed on the date indicated below



Secretary of Labor

JAN 15 2009

Date